

**Dr. Scott L. Sledge, MD, PA**

Ashley Book, PA-C

19016 Stone Oak Parkway, Ste 100

San Antonio, TX 78258

Ph(210)494-9600 Fax(210)494-9601

**PATIENT INFORMATION (PLEASE PRINT) \_\_\_\_\_ Today's Date: \_\_\_\_\_**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

Address: \_\_\_\_\_ Apt#: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

SS#: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: M / F Marital Status: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Guarantor (if patient is a minor): \_\_\_\_\_ Employer: \_\_\_\_\_

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Referred by: \_\_\_\_\_ Primary Care Physician: \_\_\_\_\_

Pharmacy: \_\_\_\_\_ Street/City/(Ph#): \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_ Ph#: \_\_\_\_\_

**INSURANCE INFORMATION**

Insured's Name (if different from patient): \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Insured's DOB: \_\_\_\_\_ Insured's SS#: \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_

**IMPORTANT MEDICAL QUESTIONS**

Is this a work related injury or related to an automobile accident? \_\_\_\_\_ If YES, please see Receptionist NOW!

What are you being seen for today? \_\_\_\_\_

Are your symptoms related to an accident/injury? \_\_\_\_\_

If YES, please describe your accident/injury (place it occurred and activity being performed) in as much detail as possible:

Place of occurrence: \_\_\_\_\_ Activity: \_\_\_\_\_

I certify the above information is correct. I authorize Scott L. Sledge, MD and Ashley Book, PA-C, of Scott L. Sledge, MD, PA to release or request medical information necessary to process health insurance claims. I authorize payment of my medical insurance benefits to Scott L. Sledge, MD, PA. I understand that I will be responsible for payment at the time services are rendered. This includes any outstanding deductible and/or coinsurance. Our office does not file third party claims. Payment is expected in full. Scott L. Sledge, MD, PA will provide itemize receipts for services provided for reimbursement of third party billing.

Patient Signature: \_\_\_\_\_ Staff Witness Signature: \_\_\_\_\_

If you are referred to Methodist Ambulatory Surgery Center- North Central, we are required, by law, to inform you that Scott L. Sledge, MD, PA, has ownership interest in the facility and may receive remunerations indirectly for services rendered.

**Scott L. Sledge, M.D.**

**Ashley Book, PA-C**



Scott L. Sledge, M.D., PA  
Attn: HIPAA Officer  
19016 Stone Oak Parkway, Ste #100  
San Antonio, TX 78258  
210-494-9600

To file a complaint, you may either call or send a written letter. The Practice will not retaliate against any individual who files a complaint. You may also file a complaint with the Secretary of the Department of Health and Human Services.

In addition, if you have any questions about this Notice, please contact the Practice's HIPAA Officer at the address and phone number listed above.

**VII. ACKNOWLEDGEMENT AND REQUESTED RESTRICTIONS**

By signing below, you acknowledge that you have received this *Notice of Privacy Practices* prior to any service being provided to you by the Practice, and you consent to the use and disclosure of your medical information as set forth herein except as expressly stated below.

I hereby request the following restrictions on the use and/or disclosure (specify as applicable) of my information:

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Patient Name: \_\_\_\_\_  
(please print name)

Patient Date of Birth: \_\_\_\_\_

**Signatures:**

Patient/Legal Representative: \_\_\_\_\_ Date: \_\_\_\_\_

If Legal Representative, relationship to Patient: \_\_\_\_\_

Witness (optional): \_\_\_\_\_ Date: \_\_\_\_\_